

Clean Turn

Demolition Services

Job Description

Job Title: Team Leader **Reports To:** Field Supervisor **FLSA Status:** Non-Exempt

Summary: Assists demolition field supervisor by actively taking on supervisory roles and responsibilities in the absence of a field supervisor. Follows the work ethic and example of the supervisor and be an example to all other staff by performing the following duties.

Duties and Responsibilities include the following. Other duties may be assigned.

1. Works on a team to perform tasks as directed by team leader or field supervisor.*
2. Operates power tools to include: air compressor, jackhammer, concrete saw, trencher, skill saw, hydraulic or electric winch and powder actuated fasteners.*
3. Maintains a clean and safe work environment at all times by sweeping, cleaning and removing trash.*
4. Addresses safety concerns and brings them to the attention of the supervisor.*
5. Communicates in a clear, concise manner via verbal and written form with employees and other groups to ensure comprehension. Communicates with management to clarify work order information.*
6. Operates power tools in a safe manner and provides field associates with proper safety training.*
7. Lifts and carries tools to perform repairs.*
8. Records all hours performed on the job site.*
9. Adheres to established policies and procedure and pays special attention to safety regulations.*
10. Assists supervisor with daily activities.*
11. Takes on leadership roles and responsibilities as directed by field supervisor.*
12. Acts as a team supervisor when the supervisor is absent.*
13. Engages in all staff meetings.*
14. Evaluates and examines all areas to ensure services meet established standards and are completed within appropriate time limits.
15. Maintains productivity by allocating resources and delegating tasks appropriate to employee skills.
16. Obtains and analyzes factual information relevant to objectives and clearly defines work procedures to produce expected results.
17. Anticipates needs and establishes priorities and courses of action to meet objectives each day.

*Essential Function

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Language, Math, and Reasoning Ability:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Education/Experience:

Less than one year related experience and/or training

Specialized Training:

OSHA Safety training as designated by management

Certificates and Licenses:

Valid driver's license is encouraged

Equipment: Jack hammer, various power tools

Knowledge, Skills, and Other Abilities: Time management skills, oral and written communication skills, professionalism

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, use hands, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl, talk or hear, and taste or smell. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 75 pounds.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to work near moving mechanical parts. The employee is frequently exposed to work in high, precarious places, fumes or airborne particles, and risk of electrical shock. The employee is occasionally exposed to toxic or caustic chemicals, outdoor weather conditions, and vibration.

The noise level in the work environment is usually loud.