

# Clean Turn

## Demolition Services

### Job Description

**Job Title:** Field Supervisor **Reports To:** Managing Director **FLSA Status:** Non-Exempt

**Summary:** Oversees demolition projects, such as assigned by the managing director, to include goal setting, organization of activities, meeting objectives and ensuring services meet established standards working by example by performing the following duties.

**Duties and Responsibilities** include the following. Other duties may be assigned.

1. Evaluates and examines all areas to ensure services meet established standards and are completed within appropriate time limits.\*
2. Maintains productivity by allocating resources and delegating tasks appropriate to employee skills.\*
3. Anticipates needs, tools, materials, dumpsters, establishes priorities and course of action to meeting objectives each day.\*
4. Maintains work areas and tool inventory in a neat, orderly condition to ensure smooth operations.\*
5. Obtains and analyzes factual information relevant to objectives and clearly defines work procedures to produce expected results.\*
6. Communicates in a clear, concise manner via verbal and written form with employees and other groups to ensure comprehension. Communicates with management to clarify work order information and to relay results.\*
7. Operates, lifts and carries power tools in a safe manner.\*
8. Responsible for ensuring all field associates/ reps are trained to use power tools correctly.\*
9. Adheres to established policies and procedure and pays special attention to safety regulations.\*
10. Records all hours performed on job site and submits to managing director daily.\*
11. Sets the example for actively participating in all staff meetings.\*
12. Delegates leadership opportunities to team leader.\*
13. Corrects safety issues and reports to managing director.\*
14. Follows injury reporting procedures.\*

#### **Supervisory Responsibilities:**

Directly supervises one employee. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Language, Math, and Reasoning Ability:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**Education/Experience:**

One year related experience and/or training.

**Specialized Training:**

OSHA safety training as determined by management

**Certificates and Licenses:**

Driver's license is encouraged

**Equipment:** Jack hammer, various power tools

**Knowledge, Skills, and Other Abilities:** Time management skills, oral and written communication skills, professionalism

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, use hands, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl, talk or hear, and taste or smell. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 75+ pounds.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to work near moving mechanical parts. The employee is frequently exposed to work in high, precarious places, fumes or airborne particles, and risk of electrical shock. The employee is occasionally exposed to toxic or caustic chemicals, outdoor weather conditions, and vibration.

The noise level in the work environment is usually loud.